



No. 376/RKDF/2012


Dated 03-08-2012

To,  
All Members,  
Board of Management  
RKDF University  
Bhopal

**Subject:- Proceeding of Board of Management Meeting held on 01-08-2012**

The Proceeding of Board of Management held on 01-08-2012 is enclosed herewith. You are kindly requested to give your comments within 7 days if any.

Your Sincerely

  
Dr. B. N. Singh

**Registrar**  
**RKDF University**

## **Proceeding of 2<sup>nd</sup> Meeting of Board of Management**

The 2<sup>nd</sup> Board of Management Meeting was held on 01-08-2012. The Vice Chancellor Prof. Gyanendra Singh has resigned from the Post of Vice Chancellor on 27-07-2012. Mr. R. N. Kapoor Couldn't attend the meeting and members nominated Dr. B. N. Singh, to Chair the Meeting. The following members attended the meeting.

1. Dr. C. M. Sadiwala
2. Dr. Ram Adhar Ram
3. Mr. Juned Ali
4. Mr. Suhel Ahmed
5. Mr. Virendra Patel

Dr. B. N. Singh welcomed all the members of Board of Management. Agenda wise discussions were held & discussions were taken as under:-

### **Agenda No. 1 Approval of Proceeding of 1<sup>st</sup> meeting of Board of Management**

The Proceeding of 1<sup>st</sup> meeting of Board of Management held on 10-03-2012 was approved

### **Agenda No. 2 Action Taken report on Major decision taken in 1<sup>st</sup> Meeting**

The Members were pleased that the Statute & Ordinance of the University has been approved by Govt. of M.P. and have Published in its Gazette on 4<sup>th</sup> May 2012.

### **Agenda No .3 Supplementary Budget of University**

The Members expressed their view that due additional fund of Rs. 460.00 Lakh to RKDF University Bhopal given by the sponsoring society Ayushmati Education & Social Society will play a vital role in increasing the Quality of Education in the University

### **Agenda No. 4 Approval of Law Faculty**

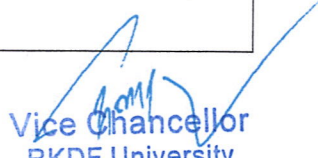
The Proposal for opening of Law Faculty were approved. Members also decided that LLM Courses should be taken 2<sup>nd</sup> year after taking graduate Course from the Academic Year 2013-14

  
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**Agenda No. 5 : Proposal for Approval of Courses and seat intake for the Academic year 2012-13 and onwards**

Approval of course & intake with effect from the Academic year 2012-13, which details are as under:

S. No.	Name of Faculty/Course	Approved Seat Intake
<b>Commerce</b>		
1	B. Com	120
2	B. Com (CS)	90
3	B. Com (Hons)	60
4	M. Com	20
<b>Science</b>		
5	B. Sc	180
6	M. Sc ( Physics / Mathematics / Chemistry / Zoology/Biotechnology/ Microbiology/ Computer Sci/ Botany, Medical Biotechnology)	140
<b>Computer Applications</b>		
7	DCA	240
8	PGDCA	240
9	BCA	60
<b>Social Science</b>		
10	BA	180
11	MA (Hindi/English/Economics/History/ Political/Science/sociology)	70
12	MSW	60
13	Bachelor of Yoga	60
14	Bachelor of Human Nutrition	60
15	B. Lib. I. Sc.	40
16	M. Lib. I. Sc.	40
<b>Education</b>		

  
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17	Diploma in Education (2 Years)	50
Paramedical		
18	BPT	60
Management		
19	BBA	90
Vocational Courses		
20	Two Year Diploma in Mechanical Engineering	60
21	Two Year Diploma in Electrical Engineering	60
22	Two Year Diploma in Instrumentation Engineering	60
23	Two Year Diploma in Civil Engineering	60
24	Diploma certificate in computer software Engineering	60
25	Two Year Diploma in Computer Engineering	60
26	Diploma in Industrial Safety and ISO 14000 series	60
27	Diploma Certificate in Fire and Safety	240
28	One Year Diploma in Home Science	60
29	Diploma Ayurveda Compounder	120
30	Diploma in Fine Arts	60
31	One Year Diploma in Montessori	60
32	One Year Diploma in Fashion Designing	60
33	One Year Diploma in Sanitary Inspector	60
34	One Year Diploma in Nursing (Paramedical)	240
35	Computer Teacher Training Certificate	60

36	Laptop Hardware and Networking	60
37	Pre-primary Teacher Training Diploma	60
38	Computerized professional account course (certificate)	60
39	Certificate Course in Medical genetics	60
40	Post Graduate Diploma Course in Medical Genetics	60
41	Master in Public Health	60
42	Hotel Management	60
43	Diploma in Food and Beverage Service Management	60
44	Radio Jockey and TV News reading (Certificate)	60
45	Principle and Practices of Real Estate (certificate)	60
46	Diploma in Teaching English	60

The members after discussion approved ex-facto approval of the proposed Courses and its intake of Seats for start of course from Academic session 2012-13 and onwards. Further, the intake may be revised with the approval of the Vice Chancellor.

**Agenda No. 6: Proposal for Approval of Creation of faculty post for proposed courses**

Considering the approval of courses and its intake, the approval of faculty post for the approved intake was made as per norms of UGC, the ex-facto approval granted of which details are as under :

S. No.	Name of Faculty	Post approved		
		Professor	Associate professor	Assistant professor
1	Faculty of Commerce	1	2	6
2	Faculty of Science	2	2	14

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3	Faculty of Computer Applications	0	0	8
4	Faculty of Social Science	1	2	8
5	Faculty of Paramedical	0	0	2
6	Faculty of Management	0	0	3
7	Vocational Courses	0	0	24

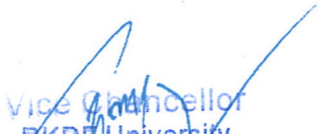
However, it was decided that Dean of Faculty should ensure that teaching is not affected for sanction of post and additional faculties may be recruited as guest/contractual, as and where required, on the proposal of Dean of Faculty, and shall be approved by Vice Chancellor.

#### **Agenda No. 7: Proposal for Approval of Creation of non-teaching post**

Considering the approval of courses and its intake, the approval of non-teaching post as per norms of UGC, the ex-facto approval granted of which details are as under:

S. No.	Non-Teaching post	Non- Teaching Post approved
1	Administrative Officer	6
2	Section officer	6
3	Assistant/Steno	6
4	Librarian	2
5	Assistant Librarian	2
6	Accountant	2
7	Technical Assistant	20
8	Lab Assistant	20
9	Attender	15
10	Gardner/Driver/etc.	6

Members also approved that non faculty post of above course as per requirement Vice Chancellor on the recommendation of Dean of faculty/ HOD of courses should approve it


  
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**Agenda No. 8 Any other Agenda, with the permission of Chairman**

Members also decided to start following Paramedical Courses in RKDF University, Bhopal from the Academic Session 2013-14

1. Bachelor of Physiotherapy (Degree)
2. Laboratory Technician pathology (1 Year Diploma)
3. X-ray Radiographer Technician (1 Year Diploma)
4. ECG Technician (1 Year Diploma)
5. Laboratory Technician Blood Transfusion (1 Year Diploma)

Dr. B. N. Singh thanks all the members for attending the meeting.

  
Vice Chancellor  
R.K.D.F. University  
Airport Bypass Road, Gandhi Nagar  
BHO PAL (M.P.) 462033



No. 363/RKDF/2012

Dated 26-07-2012

Notice

The 2<sup>nd</sup> Meeting of Board of Management of RKDF University has been fixed on 01-08-2012. The agenda notes are enclosed you are kindly request to attend the meeting

Registrar  
Registrar  
RKDF University

- (1) Vice Chancellor  
RKDF University
- (2) Mr. R.N.Kapoor - Member
- (3) Mr. Juned Ali  
(Society Nominee) - Member
- (4) Dr. Amarjeet Singh  
(Govt. Nominee) - Member
- (5) Dr. Brij Narayan Singh  
(Govt. Nominee) - Member
- o/e (6) Dr C.M.Sadiwala  
(Senior Professor of RKDF University) - Member
- (7) Dr. Ram Adhar Ram  
(Senior Professor of RKDF University) - Member
- (8) Mr. Suhel Ahmed  
(Senior Teacher of RKDF University) - Member
- (9) Mr. Virendra Patel  
(Senior Teacher of RKDF University) - Member



## Agenda for Meeting of 2<sup>nd</sup> Board of Management



**Date :-** 01/08/2012

**Time:-** 11 A.M.

**Venue:-** Shri Satya Sai College of Engineering  
Gandhi Nagar Campus, Bhopal (M.P.)

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Near R.G.P.V. Campus, Airport Bypass Road, Post Box No.31, Gandhi Nagar, Bhopal, M.P.  
Phone:0755-2740870 e-mail :- [info@rkdf.ac.in](mailto:info@rkdf.ac.in); website: [www.rkdf.ac.in](http://www.rkdf.ac.in)

### **Agenda No. 1 Approval of Proceeding of 1<sup>st</sup> meeting of Board of Management**

The Proceeding of 1<sup>st</sup> Meeting of Board of Management was held on 10-03-2012 and its proceeding was send to all members of Board of Management Vide this office letter No. 129/RKDF/2012 Dated 13-03-2012 with the request to give Comments within 7 days, if any. No Comments were received, hence it is proposed to approve the proceeding of 1<sup>st</sup> Meeting

### **Agenda No. 2 Action Taken report on Major decision taken in 1<sup>st</sup> Meeting**

In the 1<sup>st</sup> Meeting of Board of Management it was informed that different Committees were constituted as per act and Statute of University. The Statute and Ordinance was approved by Govt. of M.P. on 4<sup>th</sup> May 2012. As per decision of Board of Management the Dy. Registrar, Asstt. Registrar & Account officer Post were advertised in the News Paper.

### **Agenda No .3 Supplementary Budget of University**

The University shall prepare the Budget for the University from 2013-14. A Meeting was called by Chancellor, which was attended by Vice Chancellor, CFAO and Registrar and Dr. B. N. Singh on 24-07-2012 regarding urgent needs of fund besides salary which is as Under:-

S. No.	Particular	Amount (Rs. Lakh)
1	Purchase of Book	70.00
2	Equipment	270.00
3	Administrative Building of University- Seminar Hall, Central Library, Computer Lab, Bank, Different officer of University of University authorities & Garden	120.00

The Committee decides to give above fund from Ayushmati Education & Social Society. The Chancellor on the behalf of Governing Body also approves above fund.

Submitted for information & approval

#### Agenda No. 4 Approval of Law Faculty

It is proposed to start Law faculty in RKDF University. The proposal are :-

- BALLB (5 Years) and LLB (3 Year) with 60 student in each Course /year
- The proposed classes shall be at 3rd floor of University
- The Ayushmati Education & Social Society vide its letter dated 31-05-2012 has agreed to provide fund
- The Govt. of M.P. vide its Gazette notification dated 4<sup>th</sup> May 2013 has approved the above course
- Academic Council in its meeting held on 20-07-2012 has also approved for Law Courses of RKDF University, Bhopal

Submitted for discussion and its approval.

#### Agenda No. 5 : Proposal for Approval of Courses and seat intake for the Academic year 2012-13 and onwards

Approval of course & intake with effect from the Academic year 2012-13, which details are as under:

S. No.	Name of Faculty/Course	Seat Intake
Faculty of Commerce and Management		
1	B. Com	120
2	B. Com (CS)	90
3	B. Com (Hons.)	60
4	M. Com	20
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5	B. Sc	180
6	M. Sc ( Physics / Mathematics / Chemistry / Zoology/Biotechnology/ Microbiology/ Computer Sci/ Botany, Medical Biotechnology)	140
Faculty of Computer Applications		
7	DCA	240
8	PGDCA	240
9	BCA	60
Faculty of Social Science		
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11	MA (Hindi/English/Economics/History/ Political/Science/sociology)	70
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Faculty of Education		
17	Diploma in Education (2 Years)	50
Faculty of Paramedical		
18	BPT	60
Faculty of Management		
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Vocational Courses		
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45	Principle and Practices of Real Estate (certificate)	60
46	Diploma in Teaching English	60

The above courses were approved by Chairman of Board of Management for ex-facto approval for approval of Courses and its intake of Seats for the Academic year 2012-13 and onwards.

**Agenda No. 6: Proposal for Approval of Creation of faculty post under various Faculties.**

After the establishment of University and approval of ordinance of courses which was published in State Gazette on 4th May 2012, it is proposed for starting following courses from the academic year 2012-13 and also proposal for approval of faculty post for proposed courses. The details proposal is as under:

S. No.	Name of Faculty	Post approval		
		Professor	Associate professor	Assistant professor
1	Faculty of Commerce	1	2	6
2	Faculty of Science	2	2	14
3	Faculty of Computer Applications	0	0	8
4	Faculty of Social Science	1	2	8
5	Faculty of Paramedical	0	0	2
6	Faculty of Management	0	0	3
7	Vocational Courses	0	0	24

The above sanctioned posts were approved by Chairman of Board of Management for ex-facto approval.

#### **Agenda No. 7: Proposal for Approval of Creation of non-teaching post**

The faculty wise/course wise creation of non-teaching post details proposal is as under:

S. No.	Non-Teaching post	Non- Teaching Post proposed
1	Administrative Officer	6
2	Section officer	6
3	Assistant/Steno	6
4	Librarian	2
5	Assistant Librarian	2

6	Accountant	2
7	Technical Assistant	20
8	Lab Assistant	20
9	Attender	15
10	Gardner/Driver/etc.	6

The above sanctioned posts were approved by Chairman of Board of Management for ex-facto approval.

**Agenda No. 8: Any other Agenda, with the permission of Chairman**